

**CALENDAR YEAR DUES, RENTERS' CONTACT INFORMATION AND
PROOF OF HOMEOWNER'S INSURANCE INFORMATION**

Each year during early December, a Notice of Annual Dues, a requirement to submit Renter's Contact Information and Proof of Homeowner's Insurance will be mailed to each member. The Proof of Homeowner's Insurance is an original or copy of a document from your insurance company that shows coverage on your home exists for at least the next January 1 moment in time. Usually, policies provide a cover sheet that shows owner's names, insured property address, dates of coverage, etc. (Declaration Page). This is the document (or copy) to be enclosed with your Annual Dues as Proof of Homeowner's Insurance.

Annual Dues, Renter's Contact Information and Proof of Homeowner's Insurance are due at

Wells Landing Association

P. O. Box 2604

Orange Park, Fl. 32067

by the next January 1. If these are not received by February 1, the account will be considered DELINQUENT.

- All Annual Dues Accounts DELINQUENT by 30 days will be mailed a SECOND NOTICE which will include any late fees, interest and collection fees in accordance with applicable law and the Association's governing documents. All Annual Dues Accounts DELINQUENT by more than 60 days shall be mailed a NOTICE OF LATE ASSESSMENT in compliance with Florida Statute 720.3085(3) warning of consequences of failure to pay. This

FINAL NOTICE will include any late fees, interest and collection fees in accordance with applicable law and the Association's governing documents. All Annual Dues Accounts DELINQUENT by more than 30 days from the NOTICE OF LATE ASSESSMENT will be forwarded to the Association's collection firm with instructions to begin the collection process.

- **All Proof of Homeowner's Insurance documents DELINQUENT by more than 30 days will be referred to the Board of Directors and the Compliance Committee for further action including fines as allowed for in the Association's governing documents and Florida Statute 720.**
- **All members who are renting out properties must provide renters' contact information to include names and telephone information. All contact documents DELINQUENT by more than 30 days will be referred to the Board of Directors and the Compliance Committee for further action including fines as allowed for in the Association's governing documents and Florida Statute 720.**